

Residence Hall Association Legislation Proposal Form

Submission: Completed forms need to be submitted to rhaparli@email.arizona.edu by no later than **11:30 PM on Wednesday two meetings prior to the meeting you want to present at**. No late proposals will be accepted. Once received, your proposal will be reviewed and sent back to you with suggested corrections no later than **11:30 PM on Tuesday the following week**. You may choose to make or reject any of the suggested changes. You must resubmit the adjusted request by **4:00 PM on Wednesday, of the week you wish to propose**.

Questions? If you have any questions or concerns, please contact Esmeralda at rhaparli@email.arizona.edu.

MM: Main Motion

(later on in your changes this will change to the motion that it is, ex: MMA being the first MMB being the second and so on you are not expected to know this, it will be given to you in your adjustment email that I will send to you (:)

Whereas, you use the "whereas" clauses to justify the change you are trying to make to the governing documents.

They should generally:

- Be brief and concise
- Include full sentences and no bullet points :)
- Make sure that each clause flows logically

Whereas, you can use more than one of these clauses in order to fully make the point, but they should be limited to as few as possible while still making the point.

Resolved, here is the space where you copy/paste in the section of the governing documents that you are trying to change, or simply write the line items and amount that you are moving in the budget.

Write in red any additions that you are trying to make to draw attention to them. ~~Strike through any parts of the governing documents that you are removing.~~

Make sure to include the title of the section and subsequent subsections (if these are further divided, they would be sub-subsections, sub-sub-subsections, and so on) that you would like to change.

Resolved, any clarifying details such as the date that the legislation will become effective should be put in separate resolved statements. Keep each change to one statement.

Author	
Name	AUTHOR NAME
Email	netid@arizona.edu

Phone	888-888-8888
Hall/Organization	HALL NAME

DO NOT WRITE IN THIS SPACE

Motion _____

Yes _____

Date _____

No _____

Amendment _____

Abs. _____

DO NOT WRITE IN THIS SPACE

Motion _____

Yes _____

Date _____

No _____

Amendment _____

Abs. _____
